



1. **Call meeting to order:** Vice chairperson Powers called the meeting to order at 7:00pm

2. **Pledge of Allegiance**

3. **Roll Call: Members Present: 5**

Marie Powers, Ashley Ross, Jacob Nicosia, Jae Choi, Melisa Counelis

Members Absent: Rod Charles, Scott Taylor, Holly Pifer, Pete Scholz

Others Present: DDA Executive Director Kimberly Smith, Admin & Promo Coordinator

Jess Dickieson, Village Manager Joe Madore

4. **Public Comment on non-agenda items (3-minute limit):** None

5. **DDA Board Annual Meeting**

6. **Consent Agenda:**

- a. Approval of proposed agenda
- b. Approval of September 2025 meeting minutes
- c. Police Report
- d. Code Enforcement Report

Motion: Ross/Nicosia to file agenda items 6 a, b, c, and d. To move Brownfield Redevelopment Authority up to agenda item after Consent Agenda.

Vote: Ayes: 5. Nays: 0. Motion carried

7. **Brownfield Redevelopment Authority**

Jared Belka discussed the terms that were presented at the August 2025 meeting and clarified any concerns regarding timing and costs

8. **DDA Board Annual Meeting**

Smith stated bylaws of the Annual Meeting. Discussion around moving discussion items and strategic planning to November 2025 Board Meeting

9. **Financials**

- a. Financial statements & revenue expenditure reports
- b. Bills: September 2025 **(\$23,443.08)**

Motion: Nicosia/Ross to approve and file 5 a and b

Roll Call Vote: Ayes: 5. Nays: 0. Motion carried

10. **DDA reports**



- a. Org Committee Report – Ross reported
- b. EV Committee Report – Smith reported
- c. Promo Committee Report – Dickieson/Smith reported
- d. Design Committee Report – Powers/Smith reported
- e. Home & History Sub Committee – Ross reported
- f. Executive Director’s Report – Smith reported

11. Unfinished/Old Business

- a. **Sidewalk Repairs:** Smith gave an update on the project. Village Manager Joe Madore discussed traffic control.
- b. **Gazebo Plan Update:** Smith updated on when work started and potential completion time
- c. **Trolley Status Update:** Discussion around selling the current trolley in 2026. Ross gave updates on discussion from the Org Committee. Discussion was paused until November meeting.

12. New Business

- a. **Committee Member Recommendation:** Roman Gaskey applied to be a member of the EV Committee
Motion: Ross/Choi to appoint Roman Gaskey to the EV Committee
Vote: Ayes: 5. Nays: 0. Motion carried
- b. **Update the current Ad Hoc Committee:** Ross discussed why the committee would like their name changes.
Motion: Nicosia/Choi to change “Home & History Ad Committee” to the “America 250 MI/Village 150 Ad Hoc Committee” with a lifespan through December 21, 2026.
Vote: Ayes: 5. Nays: 0. Motion carried
- c. **Sign Grant:** Sign proposal from Page 18 Books located at 1 S. Washington
Motion: Powers/Ross to reimburse 50% of sign not to exceed \$1500.00
Roll Call Vote: Ayes: 5. Nays: 0. Motion Carried.
- d. **Soup and Sweet Stroll Reimbursement:** Smith discussed reimbursement to the businesses for the Soup and Sweet Stroll event and asked for approval to continue with



it the same as last year. The board felt that full reimbursement of all collected funds is not necessary but a payment to soup makers is expected to help continue participation.

- e. **Excel Brothers Lighting Quote:** Smith and Ross discussed meeting with Excel Brothers and the quote. Board asked for a few more parameters around the quote.
- f. **Grant Consultant Quote:** Smith presented quote to the Board. Discussion moved to November Board Meeting with the request for additional more local quotes.

13. Items moved from consent agenda: None

14. Board Member Comments

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15. Extended Public Comment: None

16. Adjourn:

Motion: Powers adjourned meeting at 8:35pm

Vote: Ayes: 5. Nays: 0. Motion carried

Next DDA Board regular meeting: **November 17th, 2025 at 7:00 p.m.**